

## Arkholme with Cawood Parish Council

### Minutes of the Parish Council Meeting held Monday 5 July 2021

**Present:** Cllrs David Howarth, James Huddleston, Chris Preston and the Clerk, Claire Helme.

1 **Apologies:** Cllr Helen Dinsdale, Co Cllr Phillippa Williamson

2 **Declaration of conflicts of interest:** none declared

3 **Minutes of the last meeting held 24 May:** Cllr Huddleston proposed acceptance of the minutes, this was seconded by Cllr Preston and was signed as a true record by Cllr Howarth.

4. **Matters arising:**

Cllr Preston pointed out that with regard to the proposal for yellow lines on Main Street that these were only intended to go from the junction as far as the noticeboard to prevent parking outside school. Nevertheless, many residents were not happy with this proposal. Cllr Howarth stated that he believed that the Highway Code forbade parking within 10m of a junction, or near a school entrance, so it was resolved that Cllr Howarth research this further.

5. **Clerk's report:**

All actions with regard to audit requirements are now complete with the AGAR published on the Lancaster City Council website and the Public Rights of Inspection notice placed on the noticeboard. HMRC payroll entries are up to date for the Clerk's wages with no tax owed. We now need to update all our compliance documents and to change signatories/mandate holder on the bank account. Parish Council meetings will resume as normal in Arkholme Village Hall for the rest of the year as the legislation to permit remote meetings has been revoked by the government.

6. **Finance:**

a) The bank balance as of 4 June stands at £6,863.48 with total expenditure of £811.67 incurred in May on BHIB insurance £480.40, Clerk's quarterly wages £301.27 and internal audit fee of £30.

b) The Clerk has applied for a VAT refund of £94.03 and also for a user code to submit VAT refund claims online.

7. **Planning:**

**20/00773/FUL** Docker Park Farm, Docker Lane, Arkholme, LA6 1AR

Demolition of agricultural and kennel buildings, regrading of land, change of use of agricultural barns into two dwellings and associated ancillary buildings etc.

The original application was revised with planning now submitted for 2 buildings rather than 5.

No comments were made by councillors.

**20/00679/FUL** Teal Cottage, Main St, Arkholme, LA6 1AX

Erection of single storey side extension to existing garage, construction of a raised roof, installation of a new window and doors and installation of a replacement sewage treatment plant.

No comments were made by councillors

**20/008/FUL** The High Farm, Docker Lane, Arkholme, LA6 1AR

Erection of a 2-storey agricultural worker's dwelling.

It was noted that this application had finally been permitted after a long delay.

**Tree works:**

**21/0108/TCA** Denny Bank, Main St, Arkholme, LA6 1AX

Fell x 1 juniper

No comments were made by councillors

**21/0121/TCA** Meadowlands, Main St, Arkholme, LA6 1AU

Hawthorn hedge (G1) reduce to 5ft, 1x Yew (T2), reduce crown by 30%, 1 x Apple (T3) prune by 10%, 1 x Birch (T4) reduce leaf cover by 25%.

Councillors commented that consideration should be given to re-laying the hawthorn hedge rather than cutting it down to 5ft but had no objections to the other tree works.

8. **Public Rights of Way:**

- The kissing gate on Footpath 9 by the river needs some repairs
- Access is difficult to Footpath 2 that runs behind Bainsbeck Farm.
- On Footpath 6 the gate opens into a parallel right of way
- Footpath 5 near Meadowlands.

It was resolved to arrange a meeting with the tenant farmer to discuss possibilities for redesigning the gateway and stile using some of the PROW grant money.

- Footpath 4 near Willow Cottage

Councillors commented on the exceptional quality of the work done by the owners of Willow Cottage on this footpath and expressed thanks to the owners for undertaking this work.

9. **Assets/Asset register**

The asset register will be reviewed and the insurance updated accordingly.

The bench near Crossroads House has been removed, a new bench on the village Green has been donated by Bruce Metcalf and a plaque will shortly be fixed onto it, the bench near the Nook has still to be repaired, the grit box needs adding to the asset list as the parish council own it and the old filing cabinet will be removed from the asset list. The noticeboard and pillar feed for the Christmas tree need to remain on the register as well as the revalued village pounds.

10. **Village pounds:**

Cllr Huddleston had arranged for the village pounds to be revalued by Richard Turner and Son. The new valuations are £5,000 for the small pound and £7,500 for the larger one and these details will be updated at the Land Registry.

Approval of the Land Registry registration and payment of the valuation invoice for £120 was proposed by Cllr Howarth and seconded by Cllr Preston. It was also resolved to produce a rental contract for residents who rent the pounds to agree and sign.

11. **PACT report:**

In May there were 4 crimes reported in the immediate Kellet and Borwick constabulary area but none in or near Arkholme.

In the Lancaster area crime trends are illegal scrap collection and thefts, wildlife offences using dogs, theft from farms and fly-tipping and there have been some arrests in relation to these.

Over the bank holiday action was taken against parking obstruction in Silverdale and other popular locations such as Crook O'Lune and Loyn Bridge, Gressingham. In Cockerham and Glasson Dock high visibility police presence has been used to deter speeding and congregating motorbikes.

12. **Additional business:**

It was resolved to approve up to £90 for books/trophy engraving for the school writing competition. Hayley Whitaker will send receipts to the Clerk.

Proposed Cllr Huddleston, seconded Cllr Preston.

Payment of £23.99 to Cllr Preston was approved for grab handles for the stile on Footpath 5.

Proposed Cllr Howarth, seconded Cllr Huddleston

Christmas Tree

Cllr Howarth will try and put proposals in the next edition of Wagtail.

The Clerk will try to obtain an early quotation from Gavin Charlesworth

13. **Date of next meeting:**

This will be held on Monday 6 September at 7pm in Arkholme Village Hall.

**The meeting closed at 9pm.**

Claire Helme

Clerk to Arkholme with Cawood P C

Burnside, Borwick

Carnforth, LA6 1JR

01524 732818

arkholmepc@gmail.com